

# BEPTON PARISH COUNCIL

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**Chairman:** Mr. Howard Ewing  
**Clerk:** Mrs. Lorraine Grocott, BEM, BA Hons (Local Policy)  
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## MINUTES of the Meeting of BEPTON PARISH COUNCIL Thursday 21 March 2019 at The Park Hotel, Bepton

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**Present:** Mr H Ewing (in the Chair), Mrs R Hart, Mr J Beckett, Mrs C Bower  
 Dr J Wilkinson, Member of the Public, Mr James Beaumont (Sand Mining proposals)  
 Cllr K O’Kelly (County Councillor), Cllr C Neville, District Councillor

**702. Apologies** – Mrs A Cunningham,

**703. Declaration of Interests** of Members on Agenda – There were none.

**704. Minutes of the Meeting 27 January 2019** were agreed and signed.

**705. Report from the County Councillor – Cllr Kate O’Kelly**

### Soft Sand Consultation

KOK Meeting with WSCC officers on 13/3/19 - Consultation closed 18/3/19

### Midhurst Frailty Hub

There was a well-attended and interesting meeting in Midhurst regarding the proposal for a new frailty hub. The GPs from Loxwood and Midhurst are leading on this and explained their research visiting hubs in Woking and Weymouth which has led to the plan for opening a hub for residents with severe frailty at Midhurst Community Hospital for the rural North Chichester area. This is an exciting project. It will be a joint health and social care initiative and hopefully will mean that many unwelcome admissions to acute hospitals are avoided. The multidisciplinary teams will be based at the hub and patients will either go to them or teams will go out and visit. There are 2 models, one more reactive to urgent situations and one more proactive looking at prevention. They are carefully considering all the options, but they did say that they hope to be up and running at the end of the year. I am working with Bus team at WSCC to explore transport options – WSCC minibus fleet.

### Midhurst Cycle Bypass

I am delighted to be working on the development of cycle paths in the area – I had a productive meeting with officers at WSCC last week reviewing the feasibility study on the Midhurst cycle bypass. I will be working with Midhurst Area Cycling group and officers from SDNPA and WSCC to take things forward.

### Bus Update

Local bus services are all retained for the next financial year including a new early morning service for the 54 leaving Chichester at 6 am. I am delighted that the 7.34 bus from South Harting is being retained for those vital college journeys. We have a local bus group meeting regularly – one of our priorities is promotion of all our local buses – the more we use them, the easier it will be for us to make the case to retain them. Stagecoach has been asked to provide up to date paper copies of the timetable to be available in local shops.

### Velo – South update

Finally, an update on Velo South – disappointingly WSCC are not specifically scrutinizing Velo South at the select committee, as they had previously proposed, but they have given assurances that it will inform part of their major events protocol discussion on 9<sup>th</sup> May.

### Kate’s Drop Ins

Rogate – Village Shop – 1<sup>st</sup> April 10.30-12.30

## Minutes of Bepton Parish Council meeting, 21 March 2019

**706. Report from the District Councillor – Cllr Caroline Neville**

Let's Talk – New initiative for encourage residents in the District to join to improve communication.

Website – [www.chichester.gov.uk/letstalk](http://www.chichester.gov.uk/letstalk)

Midhurst vision is looking to engage local people to get involved.

Careline has been taken over by the Healthcare insurance provider, PPP.

House of Frazer has closed in Chichester.

CDC has been preparing for a NO Deal Brexit, especially in relation to food safety and highways.

CDC Council increasing monthly by £5 based on Band D properties.

Sussex Police budget will be increasing by £12 per household. They are recruiting around 200 more policemen in the County. About five will be allocated to Chichester District.

The ringleader of the car crimes was arrested. It is noticeable that car crime has reduced.

Pre app for Care/ nursing home at the Grange site has been approved, although with many conditions.

Novium museum has received £10K funding grant from the Arts Council. Roman week 25-31<sup>st</sup> May.

Purdah has begun in CDC for councillors 19 March to 2<sup>nd</sup> May.

She expressed her concerns about the drug problem in Midhurst.

Councillor Neville has decided not to stand as a District Councillor at the elections. The Chairman thanked her for all she had done on behalf of the Parish and wished her well.

**707. Public Participation** – Mr. Beaumont attended the meeting to hear the discussion about the Proposed sand mining at the Severals and to consider whether he wished to stand as a councillor for Bepton in the elections.

**708. Chairman's Items**

- Mr Ewing to liaise with Mrs Bower regarding the running of the website.
- Mr Ewing reported that David Hamilton-Fox, Cowdray Farm Manager, agreed to prioritise revising the text about Cowdray Farms on the Parish Plan. However, if he didn't do so, Mr Ewing would look to update it from the Cowdray Estate website.
- The landscape/soil sheet on the Parish Plan was probably still extant.

**709. Finance report – Mrs Grocott, RFO**a) Statement of Accounts – Payments for approval

BEPTON PARISH COUNCIL		Statement March 2019	Nat West - Sort Code 61-14-22				
Balance brought forward 5.12.18			10163.34				
Receipts	5.12.18-5.3.19	Big Lottery Fund	3165.00				
		VAT 2018-18	266.33				
			13594.67				
Payments	5.12.18-5.3.19	Jan-19	-1605.58				
		Balance at bank 5.3.19	11989.09				
Payments for approval		Details	Gross	YouNo	Vat	Net	Power
	21-Jan	C Bower Newsletter No.4	64.05	OL109	P	64.05	LGA72
	21-Mar	L Grocott 6/6 Sal£213.45;EE36.66	207.51	OL110	P	207.51	LGA72
		HMRC PAYE	42.60	OL111	P	42.60	LGA72
		Bepton Hotels Room hire	35.00	OL112	P	5.83	29.17 LGA72
	26-Mar	Rothmans ca Payroll 6 mths to 3.19	102.00	-451.16	OL113	P	17.00 85.00 LGA72
		<b>Balance 29.3.19</b>	<b>11537.93</b>			22.83	428.33
		Less Lottery Fund Grant	-3165.00				
		Less Gratuity Fund	-937.91				
<b>Ringfenced funds:</b>		<b>Available funds</b>	<b>7435.02</b>				
Lottery Fund Grant	3165.00	P = Precepted, E = Excess of Precept					
Clerks Gratuity Fund	937.91	O = Outside Precept					

The above payments were approved by the Council.

- VAT Reclaim – The Council has reclaimed vat £266.33.
- Thank you letters for donations have been received from outside organisations.
- The Financial year end accounts 31.3.19 will be prepared for internal audit.
- Precept payments 2019/20 – 1<sup>st</sup> instalment 17.4.19, 2<sup>nd</sup> instalment 11.9.19.
- Noted that a councillor for accounts will need to be appointed at the May meeting.
- Current Bank Signatories Mrs Hart (with Card Reader), Mrs Bower (Signatory only)
- Noted that the Kiosk and defibrillator should be placed onto the insurance.

**710. Planning Report – Mrs. Hart****COUNCIL'S RESPONSE TO APPLICATIONS: -****SDNP/18/05583/HOUS**

Mr A Sadler of Stickledown, Severals Road requests permission to build a replacement garage / Workshop with associated parking and landscaping. An extension of time to 25 January has been approved. Permit.

**SDNP/18/06423/HOUS**

Mr T Ellert of Bepton Common requests permission to build a two-storey rear extension with associated roof works, to demolish the existing front utility room and erect a front porch as well as various alterations and additions including changes to fenestration. Permit.

**SDNP/18/06491/CND**

Mr & Mrs Keyes of Hopkilm Cottage, Bugshill Lane request an amendment to planning permission SDNP/14/02424/FUL to change the plans and elevations of the detached garage as a result of a change of access position. Extension of time agreed until 15 March. Await decision.

**SDNP/19/00105/LDE**

Cowdray Estates requests an existing lawful development certificate to regularise the construction of existing track at Church Farm, Bugshill Lane completed more than four years ago. Permit.

**SDNP/19/00292/TCA**

Ms Helena Vokos of Orchard House, Bepton Road requests permission to fell one spruce tree, to reduce the height and width of one eucalyptus tree and to reduce the crown of one copper beech tree. No objection raised.

**OTHER PLANNING MATTERS**

For information, Comer Homes Group has applied for permission to Construct 210 dwellings (Use Class C3) and 233sqm of ancillary café (Use Class A3), retail (Use Class A1) and community use (Use Class D1 / D2) buildings, retention of existing Pagoda building and associated commercial use (Use Class B1) and landscaping and associated access and parking, following demolition of the Highfield building. (SDNP/19/00913/FUL)

**711. Annual Parish Assembly - 7.30pm, 23 May 2019.** A representative from Midhurst Vision has agreed to attend the meeting to talk about the progress on Midhurst Vision. They are planning to engage Midhurst and wider communities, so it is a good opportunity for them to reach and encourage people to get involved.

**712. Minerals Plan –** Mr Ewing had completed the Council's consultation response to WSCC. Councillors commended him on his response. In completing the response, he said that he had benefited greatly from the work of the local campaign group. The campaign group had also engaged with local media including BBC South Today, Private Eye and the Midhurst & Petworth Observer. The Council had not been asked to make a financial contribution to the campaign but, in anticipation, the Chairman had sought the Clerk's advice. She confirmed that the Council could donate only to properly constituted groups. Both he Chairman and Adrian Hearle, Chairman, Redford & Woolbeding Parish Council had written a joint letter to Viscount Cowdray to voice their concerns about the effects of sand mining on their parishes. Viscount Cowdray had declined to meet them.

**713. Parish Council Elections – 2 May 2019**

The Notice of Election – Parish Council Elections 2 May 2019 and the Timetable of Events have been placed on the Notice Boards in Bepton Parish as required by the District Council. Nominations to be handed in to CDC by 4pm on 3<sup>rd</sup> April.

**714. Community Use Defibrillator – Lottery Application**

Renovation of the telephone box will start in March. Once the order for the defibrillator kit is placed it will take about six-weeks to receive. The meeting discussed whether the kiosk should be locked or left unlocked. It was decided it should be left unlocked.

Mr Beckett had exchanged emails with Mrs Russell, chair of Health Watch to talk through details of a grant application for their defibrillator.

**715. Chairman/Councillor training in May and June**

Mrs Hart – Chairmanship – 1.30-4.30pm, 13 June, Lythe Hill, Surrey

Dr Wilkinson – Councillor – 10am-1pm, 13<sup>th</sup> June, Lythe Hill, Surrey

Mr Beckett – Councillor – 6-9pm, 21 May at Billingham Community Centre

**716. Environment / Highways & Byways**

a) Planning application SDNP/18/65920/FUL, Extension to Centurion Way (Phase 2) has been submitted. Bepton Parish Council has written to support this application.

*(This is for an extension of the pedestrian/cycle path from West Dean to the South Downs Way. Whilst there are some details which could, in the view of the forum members, be simplified, the forum supports the application as it provides a safe space for walkers and cyclists away from the busy A286. It is currently primarily targeted at leisure cyclists and links to the South Downs Way. The logical progression is for the route to continue northwards towards Midhurst, where it will meet other aspirational routes currently being researched including the Rother Wally Way, linking into the national Cycle Network. As such it would also become a viable proposition for utility and commuter cyclist, providing a safe and sustainable alternative to motorised road transport. Notes from the Midhurst Area Cycling meeting 27.3.19)*

b) Public Rights of Way (RoW) – Parish Councils are being encouraged to become more proactive in the management of their own RoW. They have provided a list of legal powers for parish Councils regarding access and rights of way if they wish to undertake maintenance of RoW in their areas. The Summer Surface Vegetation Clearance will take place in Bepton from June to August.

**717. Date of next meetings at the Park House Hotel, Bepton**

Annual Statutory Meeting 6- 7pm –23 May 2019 followed by the

Annual Parish Assembly – 7.30pm - 23 May 2019

Chairman: ..... Date: .....

*These Minutes are unconfirmed until signed by the Chairman*